

# EMPLOYER EXCHANGE



## Highlights...



Program Letters



Annual Reports




Job Vacancy



Contacting US

### NEW PROGRAM LETTERS




- Online Version of the G-117A Available Through the Employer Reporting System, see **Program Letter 2022-03**.
- IMPORTANT - RUIA Experience Rating Contribution Information. For more information, see **Program Letter 2023-01**.
- **Notice of Annual Rates (2023)** released. For more information, see **Program Letter 2023-02**.
- Form BA-15, **Report of Stock Options and Other Payments**. As of the 2022 reporting season, employers are now required to annually submit Form BA-15. See **Program Letter 2023-03** (Form BA-15, Report of Stock Options and Other Payments For 2022 and Prior Years Between 2017 and 2020) and **Part V, Chapter 8** of the **Rail** or **Labor Employer Reporting Instructions** for more details.


### ANNUAL REPORTS

The deadline for filing Forms BA-3, *Annual Report of Creditable Compensation*, and BA-11, *Report of Gross Earnings*, for 2022 earnings is **FEBRUARY 28, 2023**. Form BA-6a, *Form BA-6 Address Report* is due by **APRIL 1, 2023**. If you do not use the Employer Reporting System (ERSNet), and are submitting your reports through an alternative automated process, you **must** complete a Form G440, *Report Specifications Sheet*, with these (and all other) reports submitted to the Railroad Retirement Board (RRB). Employers who do not have creditable service and compensation to report for 2022; or who have no employees with social security numbers ending with the digits "30" to report on the BA-11 must also file an electronic "No Employee" for either or both reports to advise the RRB.

**Note** – The format of Form BA-3 was designed to include employee address information so employers could have everything on one report. If you report new employee addresses or employee address changes on Form BA-3, you do not need to submit a Form BA-6 Address Report.




### REMINDER TO EMPLOYERS ABOUT MAKING RUIA CONTRIBUTIONS



Please remember to use your 2023 contribution rate to calculate your RUIA tax deposits when submitting Form DC-1, *Employer's Quarterly Report of Contributions Under the Railroad Unemployment Insurance Act (RUIA)*. We notified all employers of their rates on Form ID-40R/S, *Annual Notice to Employers – Railroad Unemployment Insurance Act/Annual Proclamation*, sent out in October 2022. The maximum earnings subject to RUIA contribution for 2023 is \$1,895 per month. If you did not receive the notification via paper or ERSNet, please contact us through phone or e-mail (see footer).

### CONTACT OFFICIAL CHANGES



Have there been personnel changes in your organization that affect employees previously designated as contact officials with the RRB? If we are sending correspondence to an incorrect or obsolete address or contact official, please notify us by completing Form G-117a, *Designation of Contact Officials*, and mail or fax it to QRSC. Please inform us if there are any users who should have their access modified or terminated on ERSNet via Form BA-12, *Application for Employer Reporting Internet Access*, as well. Current addresses and contacts are essential in providing you with RRB information.

### PARTICIPANTS WANTED FOR RESEARCH WITH LOGIN.GOV

RRB is participating in a program to test a new in-person option for rail and labor employees to verify their identity within Login.gov. This program provides Login.gov users who can't verify their identity online the option to complete the process in-person at limited United States Postal Service (USPS) retail locations across the country in a safe, secure, and accessible way. The Login.gov team is looking for individuals from the RRB community to participate in testing the online and in-person portions of this new service and providing the team with feedback. This is an exciting opportunity for you to directly help shape and improve a new service for RRB community members! If this is something you are interested in learning more about or participating in, please email [rutvika.gupta@gsa.gov](mailto:rutvika.gupta@gsa.gov).





RESOURCES FOR EMPLOYERS



The RRB website ([rrb.gov](http://rrb.gov)) is not just a source of information for annuitants and beneficiaries. We also provide a large number of resources for rail employers and rail labor organizations. The information available is divided into four general categories:

- Web-based resources frequently used by rail employers and rail labor organizations to transact business with the RRB.
- A list of various forms covered employers use to report creditable service, compensation, and other related activities to the RRB. Available to view and print.
- Links to newsletters, program/circular letters, and additional resources covering topics of interest for covered employers.
- Detailed information on the role and responsibilities of all covered employers for reporting under the RRA and RUIA; along with examples on how and when to report to the RRB.

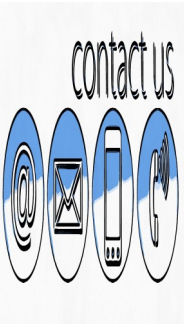
If you have any questions regarding your responsibilities as a covered employer, please contact the Quality Reporting Service Center (QRSC) using the information listed at the end of this newsletter.

JOB VACANCY LISTING



The RRB routinely maintains an online job vacancy list as openings are reported by hiring railroad employers. In addition to the list, employers are encouraged to provide us with a direct link to where employment information resides on their company's website. To provide the RRB with this information, please contact an RRB Field Office at (877) 772-5772 or email [JVL@rrb.gov](mailto:JVL@rrb.gov).

HOW TO CONTACT US



Employers having general questions regarding employer online services, rail and labor forms, reporting instructions, and publications may obtain this information through the Railroad Retirement Board website ([rrb.gov](http://rrb.gov)).

If you are unable to find information on [RRB.gov](http://RRB.gov), or need to speak with someone about your Employer Experience Rate issues, contact a Quality Reporting Service Center representative by phone at 312-751-4992 or by e-mail at [QRSC@rrb.gov](mailto:QRSC@rrb.gov) from 9:00 am to 3:30 PM Central Time. If a message is left, an answer to the call should be returned within two business days.

Inquiries sent by letter will be responded to within 2 to 4 weeks. If a response cannot be sent within that time frame, your contact will be acknowledged and you will be informed when a response can be expected.

All faxes should be sent to one of the two Quality Reporting Service Center FAX numbers listed below: 312-751-7123 (Primary) or 312-751-4650 (Alternate)

WELCOME ABOARD NEW QRSC STAFF!



Mr. Zachary Schauerma began his career at the Railroad Retirement Board in October 2022 as a Policy & Systems Analyst. Before coming to the RRB, Mr. Schauerma graduated from The Illinois Institute of Technology with a Bachelor of Science Degree in Chemistry.

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